CURRICULUM VITAE

OF

**PRIYANKA PATHMAKUMAR**

NO : 118 1/1 ,VIVEKANANDHA HILL,COLOMB0-13

**Objective**

I Will Make My Work Agreeable And Enjoyable By The Application And My Best Use Of My Talent, Knowledge And Attitude. I Have The Ability To Be Committed To My Work And Meet Deadline And Produced Result.

**STRENGTHS:**

* Excellent interpersonal and teamwork skills.
* Professional approach in the job matters assigned
* Hardworking, enthusiastic and self motivated.
* Ability to deal and interact with people.
* Friendly, dedicated and can work under pressure.
* Object oriented& honest.
* A good learner can meet challenges.

**RESPONSIBILITIES:**

* Willing to do field works and can work with extended hours
* Proficient in Microsoft office
* Honest, Punctual, Responsible, Hardworking
* Can work under pressure with minimum supervision
* Good communication skills.
* Must be hard working
* Customer Relationship Management.
* Time Management
* Excellent verbal and written communication skills.

**Personal Information**

* Name : Priyanka Pathmakumar
* Date Of Birth : 1996/11/07
* Age : 19
* Gender : Female
* Civil Status : Single
* Nationality : Srilankan
* E-Mail ID : priyanka071@outlook.com
* Contact Number :0775160659,0779479624

**Education Qualification**

* Successfully Completed G.C.E. Ordinary Level.

School Attended : C/Vivekananda National College.

Year Obtained : 2012.

Medium : Tamil Medium.

|  |  |
| --- | --- |
| **SUBJECT** | **GRADE** |
| Maths | A |
| Science | A |
| History | A |
| Commerce | A |
| Tamil | A |
| Religion | A |
| Tamil literature | A |
| Health | A |
| English | C |

**Secondary Education**

* Completed G.C.E Advanced Level.

School Attended : C/Vivekananda National College.

Year Obtained : 2015.

Medium : English Medium.

|  |  |
| --- | --- |
| **Subject** | **Grade** |
| Accounting | A |
| Economics | A |
| Business Studies | A |
| General English | B |
| GIT | A |

**Professional Qualification & Training**

* I have followed Diploma In English.
* I have followed Diploma In Marketing.
* I am following Diploma In ICT.
* I am following Teaching Knowledge Test Course.

**Language Skills**

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| --- | --- | --- | --- |
| Language | Speak | Read | Write |
| English | Excellent | Excellent | Excellent |
| Tamil | Excellent | Excellent | Excellent |
| Sinhala | Excellent | Excellent | Excellent |

**Non Referees**

|  |  |
| --- | --- |
| Mr.Mahesh Dilhan Fernando  Teacher,  St. Benedict's College, ,  Kotahena,  Colombo-13.  Contact-077-2544118. | Miss.S.D.N.Sandamali  Teacher,  Vivekanandha College,  Kotahena,  Colombo-13.  Contact-0776761655 |

The Information Given Above Are To The Best Of My Knowledge True And Correct. If Selected,   I Would Perform All Duties Assigned Me Conforming To The Highest Level Of Integrity Honestly And Loyally.

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DATE SIGNATURE